

RoADARC DRIVER'S / RIDER'S TRAINING DETAILS FORM – Page 1

The Driver/Rider is to complete the details requested below and sign and date the form. See over for how the driver/rider can obtain some of the information from the internet. The entries on the form are then to be **verified as indicated at the bottom of page 2**, retained by your designated RoADARC Tutor until training is complete and then **destroyed or returned to the driver/rider**.

Name (Title, First Name, Surname)	
Preferred phone number	
Alternative phone number	
E-mail address	
Address including Postcode	
Discipline (Car / Bike)	(Car / Bike) *delete as appropriate
Vehicle Registration Number	
Driving Licence Number and Expiry Date (Photocard 4b)	
Insurance Certificate Expiry Date	
Vehicle Excise Duty (Car Tax) Expiry Date	
MOT Expiry Date or Date First Test Due	
Eyesight Check (Number Plate in good daylight from a distance of 20 metres)	To be entered by the Tutor

Please note: These details are to be retained by your Tutor while you are being trained by a recognised Tutor of RoSPA Advanced Drivers and Riders Cambridgeshire. During training you can request your Tutor to let you see what temporary details he/she holds on you. On completion, or cessation, of training this temporary information will be **destroyed by your Tutor or returned to you**.

For full details of our Data Protection Policy you are advised to visit our website www.roadarc.org.uk, or request a copy from the Membership Secretary. During any training or Group driving/riding activities, if any person(s) becomes involved in any incident whereby injury or damage is caused to anyone or anything, RoSPA must be informed as soon as possible giving the circumstances of the incident together with any injuries/damage sustained. The name(s) of any persons involved, and contact details will also be required to be submitted to RoSPA."

I agree to RoADARC's Tutor holding and using my details as described above.

Signed:

Date

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Name:

While receiving driving/riding tuition from RoADARC (RoSPA Advanced Drivers and Riders Cambridgeshire), I agree to accept the following Conditions:

- I am 18 years of age, or over;
- I am deemed to be in control of my vehicle at all times and I am responsible for my own actions whilst driving/riding it;
- If my Tutor or Tutor Trainer gives an instruction which I feel is unsafe for me to carry out, I accept that I should do what I believe to be safe;
- I must hold a full driving licence and current insurance for the vehicle I am driving;
- My vehicle must be taxed, roadworthy and, (if applicable) have an up to date MOT Certificate;
- I hereby certify that I do not require training as a condition of my current or anticipated future employment as a professional driver/rider (e.g. taxi, lorry, van, motorcycle courier etc.).

I have read, understand and agree to the Conditions above.

Signed:

Date

The Driver/Rider can obtain the following information from the internet as follows:

Insurance: www.askMID.com

The driver/rider will need to enter vehicle registration number and make.

Car Tax and MOT: www.gov.uk/check-vehicle-tax

The driver/rider will need to enter vehicle registration number and make.

Driving Licence: www.gov.uk/view-driving-licence

The driver/rider will need to enter their Driving Licence number, National Insurance number and Postcode. Alternately, if the Driving Licence number is unknown, the driver's/rider's name and date of birth can be used, in addition to their National Insurance number and Postcode.

In addition the driver/rider can use the above website to obtain an 8 digit case-sensitive code, which the Tutor can then use together with the last 8 digits of the Driving Licence number to check the validity of the Driving Licence.

An unofficial check of the tax and MOT status can be obtained from many FREE vehicle check sites such as <https://www.caranalytics.co.uk/> or <https://www.carcheck.co.uk/> (they also check bikes), this can also be useful in gaining other insights into the vehicle as they usually give things like performance information, mileage at each MOT, MOT failure and advisory notices giving an idea of how the vehicle is maintained, etc.

NOTE: do not pay to get any results, just try a different website or, often, just scroll down and the free basic information is there.